

City of Phillips
Phillips Planning Commission
Municipal Building
Monday July 1st, 2024, at 5:45pm

Committee members: Charles Peterson - Chair, Mark Brzeskiewicz, Joe Perkins, David Scholz, Patricia Stephan, Ted Kempkes and Scott Holoubek.

Clerk/Treasurer: Shelby Kosmer

This meeting is held in compliance with Wisconsin's Open Meeting Law, S.S. Chapter 19.81 –19.98, Subchapter V. As such it is open to the public.

This meeting may constitute a quorum of the Common Council, or other city committees.

Call to order (presiding officer) Time:_____

- a. Greeting
- b. Certification of compliance with Open Meeting Law.

Roll call: Charles Peterson _____, Joe Perkins_____, David Scholz_____, Ted Kempkes_____, Mark Brzeskiewicz_____, Patricia Stephan _____ and Scott Holoubek _____.

Discussion-Action Items:

1. Motion to open the public hearing for order:

Requestor: Trevor Raskie
Address: 705 S Airport Rd
Purpose: Request a conditional use permit for living quarters in the back of the building.

2. Motion to close the Public Hearing

3. Potential approval/denial or recommendation to the Common Council regarding a conditional use permit at 705 S Airport Rd for living quarters in the back of the building.

4. Adjournment.

Meeting Minutes
Phillips Planning Commission
July 1st, 2024

Charles Peterson opened the meeting of the Phillips Planning Commission @ 5:45pm
Members Present: Chuck Peterson, Joe Perkins, David Scholz, Patty Stephan, Ted Kempkes, Scott Holoubek and Shelby Kosmer
Others Present: Jeff Klaver and Trevor Raskie via Phone

Discussion-Action Items:

1. Perkins/ Scholz moved to open the public hearing for order:

Requestor: Trevor Raskie
Address: 705 S Airport Rd
Purpose: Request a conditional use permit for living quarters in the back of the building.

Jeff Klaver from the IDC came to express concerns of setting a precedent in our industrial park and allowing living quarters in these businesses. Perhaps the Committee should set a time frame for there.

Kosmer called Trevor Raskie as he was unable to attend in person, the board questioned if he was going to build onto the building. Raskie's plans is not to build on but there is a conference style he was going to convert that to a living quarters. No plans to rent it out right now only add concrete or an approach to the separate entrance. Raskie was questions if he would be okay if the committee put a time frame on the conditional use permit. Raskie stated he was okay if they put a time limit on the conditional use permit if it can be reviewed after x amount of time so it's just not void after a certain time and if it needed to be extended then the Committee could review at that time.

Planning commission is in favor of putting a time limit on it for the permit to be reviewed after x amount of years

2. Perkins/ Scholz to close the Public Hearing
3. Scholz/ Kempkes moved to approve a conditional use permit at 705 S Airport Rd for living quarters in the back of the building with and the permit will be reviewed in 3 years for the permit to be continued or terminated. Roll: Perkins – aye, Scholz- aye, Brzeskiewicz – absent, Stephan – aye, Kempkes – aye, Holoubek – aye. Motion Carried
4. Perkins/ Scholz moved for adjournment.6:08pm



Shelby Kosmer
City Clerk-Treasurer